



IIBT Library Referencing Guide

This IIBT Library Referencing Guide will provide the necessary tips and information about referencing. The guide will help students on how to employ these referencing tips and information when writing their own assessments and documents.

Why is Referencing important?

Referencing is very important, especially when a student uses someone else's ideas. When the student does not acknowledge a person's ideas and/or works, he/she breaches Copyright regulations. So, it is important that students always reference their resources used in assessments and documents.

What is Copyright?

Copyright is an individual's own work and/or idea, also referred to as the owner's intellectual property. When the student uses a person's ideas and/or works without acknowledging the creator's intellectual property, he/she has breached Copyright regulations. When the student copies information without consent, he/she basically 'steals' information. The *Copyright Act* protects the owner's intellectual property.

What Referencing Style Guide is used at IIBT?

IIBT expects students to employ the APA 7th Edition Referencing Style Guide for their assessments and documents.

Where can students get help with Referencing?

As mentioned prior, it is important to use the correct referencing style when referencing sources of information in assessments and documents. Herewith, a few suggestions where to seek help with referencing questions and other referencing information:

- Contact the IIBT Librarian about the referencing style employed at IIBT, as well as other referencing questions.



IIBT Library Perth



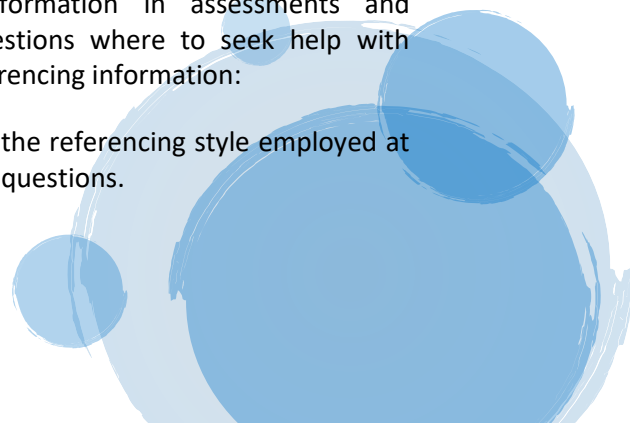
Tel: +61 8 6181 9921



library@iibt.edu.au



<http://www.iibt.edu.au/library/>





- Attend one of the IIBT Students' Orientation sessions to find out about referencing, copyright, plagiarism, and tools, and tips about referencing, etc.
- The IIBT Librarian provides weekly library sessions to support students with their referencing and library related questions.
- Attend a one-on-one session with the IIBT Librarian (Please contact the IIBT Librarian to make an appointment to see her and to discuss any library related questions).
- Recommended text to purchase for referencing:
 - American Psychological Association. (2019). *Publication Manual of the American Psychological Association*. [Physical Book]
 - IIBT Library has a physical copy if students want to borrow the text (Please note: limited borrowing is provided by the IIBT Library).
 - eBook text via the following link:
<https://www.vitalsource.com/products/publication-manual-of-the-american-psychological-v9781433832185>
- The IIBT Library's webpage provides information about referencing:
 - Select *References*
 - Click on the APA 7th Edition Common Referencing Examples via the link below
<http://www.iibt.edu.au/library/#1602113283898-d096aeb1-cbf9>
- Seek help from Moodle:
 - Select *My Courses*
 - Select *LIB Students*
 - Select *APA References*
- There are some free online referencing tools available for students to employ, i.e. Citefast, Scribbr, BibMe, etc.
- Consult *MS Word* in-built referencing tools (Please make an appointment with the IIBT Librarian to inform you about this great referencing tool).
- For more specific information about the APA 7th Edition, please see the APA Style website via link: <https://apastyle.apa.org/>
- For any other comments and questions, please email the IIBT Librarian via library@iibt.edu.au or call +61 8 6181 9921.