



POLICY: STUDENT CODE OF CONDUCT

POLICY NUMBER:	AC024	VERSION:	7.1
DATE ADOPTED:	1 January 2012	DATE LAST REVIEWED:	7 February 2019
DATE OF NEXT REVIEW:	7 February 2021	REVIEW FREQUENCY:	Two years
AUTHORISED BY:	Chief Executive Officer	REVIEWED BY:	Academic Dean
RESPONSIBLE FOR REVIEW:	Academic Dean		
DOCUMENT MANAGEMENT:	<u>U:\POLICY AND PROCEDURES</u>		
Policy context: This policy relates to:			
REGULATION /STANDARDS	HESF 2015: 7.2.2.c, 6.1.4		

Policy Information:

POLICY	<p>IIBT is committed to ensuring that all students enrolled with IIBT accept their shared responsibility for maintaining a safe, harmonious and tolerant environment in which to study and work.</p> <p>Specifically, IIBT believes that all students have the right to:</p> <ul style="list-style-type: none"> • be treated fairly and with respect by staff and other students without discrimination • learn in a supportive and motivating environment that is safe, clean, smoke free and organised • have access to counselling when required • Submit a complaint without fear of retaliation or victimisation • express and share ideas and to ask questions <p>A student who engages in any of the following activities may also be considered to have engaged in misconduct where that student:</p> <ul style="list-style-type: none"> • endangers the health or safety of any person at the Institute
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	<ul style="list-style-type: none"> • unlawfully assaults, or attempts to assault another member of the IIBT community • engages in dishonest behaviour e.g. stealing • damages or abuses Institute property <p>For further information, refer to the IIBT’s Student Misconduct Policy</p>
<p>SCOPE</p>	<p>This policy applies all staff and students of IIBT</p>
<p>PROCEDURES</p>	<p>IIBT will achieve this policy by ensuring that:</p> <ul style="list-style-type: none"> • students are informed of their rights and obligations under the Student Code of Conduct at orientation • all students are given a copy of the Student Code of Conduct Guidelines • students who breach the Student Code of Conduct may be considered to have engaged in official misconduct and may be considered a Student at Risk. IIBT’s intervention strategy may need to be implemented. See IIBT’s Academic/Student Misconduct Policies. • students who have a complaint about a decision that affects their studies, or a particular situation in which they have been involved or witnessed, have a right to raise their complaint (See Complaints and Appeals Policy).
<p>DEFINITIONS</p>	<p>General Misconduct: (other than Academic Misconduct) includes, but is not limited to, conduct which:</p> <p>(a) breaches the Institute’s policies or rules</p> <p>(b) constitutes a serious impediment to the carrying out of the Institute functions or those overseen by the Institute</p> <p>(c) involves threatening or offensive language and/or behaviour (either written or verbal) by a student towards another student or staff member</p> <p>(d) is otherwise detrimental to the Institute, its staff or students;</p>

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