

# Application to represent IIBT as an agent



## BUSINESS CONTACT DETAILS

<b>Registered Company Name:</b>			
<b>ABN/ACN/Company Registration No.</b>			
<b>Main Business Address:</b>			
<b>Head Office Location/s</b>			
<b>CEO Name/Phone number/Email</b>			
<b>Main Contact Name and Position Title:</b>		<b>Web site</b>	
<b>Phone/s:</b>		<b>Fax:</b>	
<b>General Email (for our website):</b>		<b>Administrative Email:</b>	

## BANK DETAILS

<b>Bank name:</b>		<b>Account name</b>	
<b>Bank address:</b>		<b>Account number</b>	
<b>BSB (if applicable)</b>		<b>Swift Code (if applicable)</b>	

## BUSINESS BACKGROUND

<b>Company profile</b>	
<b>Years in student recruitment business:</b>	
<b>Main line of Business:</b>	
<b>No. of international students recruited for study each year:</b>	
<b>What countries are you targeting?</b>	
<b>Which Australian and/or overseas institutions do you represent?</b>	
<b>Why are you interested to represent IIBT in particular?</b>	
<b>What services do you provide to students?</b>	
<b>How much you charge for the services you provided?</b>	
<b>Where did you find out about IIBT?</b>	

## STAFF BACKGROUND

No: of staff employed in student recruitment/service:

Have any of these staff studied/worked in Australia? Please provide details.

Do these staff speak/read English well? Yes  No

Are any staff alumni members of IIBT (current or former students)? Yes  No

If yes, please indicate names:

Signed by: \_\_\_\_\_

Name in Printing: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

## REFEREES

Please indicate two **AUSTRALIAN** institutions you represent referees we can contact

Name:

Position:

Company:

Address:

Phone:

Fax:

Email:

Name:

Position:

Company:

Address:

Phone:

Fax:

Email:

Please check if you include the following documents to submit a complete application

- Complete Agent Application Form signed by the Owner or the Director of the Agency  
 Agent Company Registration Certificate  
 Agent Company Profile  
 Have read attached Agent Code of Ethics  
 Other documents that you may want to include to support your application

Please email the whole application to [marketing@iibt.edu.au](mailto:marketing@iibt.edu.au)

## IIBT OFFICE USE ONLY

Marketing Executive		Chief Executive Officer	
Recommended:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Approved:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Signed: _____		Signed: _____	
Date: _____		Date: _____	